



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited B++

DEV NAGAR, NEW DELHI-110 005

Celebrating 550th Birth Anniversary of Sri Guru Nanak Dev Ji

Ref. No.: SGND/ADMN/19/8115

Dated: 22/11/19

Sub: Quotation Invitation Letter for Angel India DAISY pocket player


Sealed Quotations are invited from authorized vendors/distributors for the purchase of the following items for which the specifications are given under:

S. No.	Description	Quantity
1.	Angel India DAISY Pocket player <ul style="list-style-type: none">• Functions: Daisy player, E-book reader, MP3 player, FM radio, Voice Recorder, Calculator• Should support English and Hindi language• Minimum Internal memory: 10 GB• Extendable upto: 32 GB, USB 2.0• Should support Files, Audio and Video of different formats• Built in high quality recorder and external microphone	10

Kindly note the following points for submitting the quotation:

1. The Sealed quotation should contain the following documents:
 - a) Proforma invoice/ Financial bid for the items mentioned above
 - b) Brochure (if available) giving relevant information of the items.
 - c) Certificate of authorization for distribution/ manufacture in India.
 - d) A copy of PAN card and GST registration certificate
2. Financial bid should clearly mention and separately indicate the net price of the items, taxes and duties that are applicable, discount (if any), insurance, freight packing and forwarding charges and any other incidental charges. Amount should be mentioned in Indian Rupees (INR).
3. Since the payment will be made through RTGS/NEFT/Bank transfer mode, the correct account details should also be mentioned in the financial bid. Payment will be made after the delivery and installation of the items.
4. On the top of the envelope, "Angel India DAISY pocket player and Victor Stream Pocket book player" should be duly super-scribed.
5. The college/Principal reserves the right to reject/accept any or all quotation without assigning any reason thereof. The college also reserves the right for changing the quantity of the items to be purchased as per its discretion.

The sealed quotations may be sent to the office of the **Principal, Sri Guru Nanak Dev Khalsa College, Dev Nagar, Karol Bagh, New Delhi 110005** on or before, **3 December 2019 by 3:00 pm.**


Dr. Gurmohinder Singh
(Oftg Principal) 22/11/19