



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

DEV NAGAR, NEW DELHI-110 005

Ref. No.: SGNDK/ADMN/18/7544

Dated: 18/10/2018

Sub: Quotation Invitation Letter for **DAISY pocket player and Victor Stream Pocket book player.**


Sealed Quotations are invited from authorized vendors/distributors for the purchase of the following items for which the specifications are given under:

S. No.	Description	Quantity
1.	DAISY Pocket player <ul style="list-style-type: none">• Should support DAISY 2.0.2 and DAISY 3 version• Should support Hindi language• Minimum Internal memory: 8GB• Extendable upto: 32 GB• USB 2.0• Should support Files, Audio and Video of different formats• Built in high quality recorder and external microphone	10
2.	Humanware Victor Stream Pocket Book Player <ul style="list-style-type: none">• Should support DAISY 2.0.2 and DAISY 3 version• SD slot supports up to 32GB SDHC cards	1

Kindly note the following points for submitting the quotation:

1. The Sealed quotation should contain the following documents:
 - a) Proforma invoice/ Financial bid for the items mentioned above
 - b) Brochure (if available) giving relevant information of the items.
 - c) Certificate of authorization for distribution/ manufacture in India.
 - d) A copy of PAN card and GST registration certificate
2. Financial bid should clearly mention and separately indicate the net price of the items, taxes and duties that are applicable, discount (if any), insurance, freight packing and forwarding charges and any other incidental charges. Amount should be mentioned in Indian Rupees (INR).
3. Since the payment will be made through RTGS/NEFT/Bank transfer mode, the correct account details should also be mentioned in the financial bid. Payment will be made after the delivery and installation of the items.
4. On the top of the envelope, "DAISY pocket player and Victor Stream Pocket book player" should be duly super-scribed.
5. The College/Principal reserves the right to reject/accept any or all quotation without assigning any reason thereof. The College also reserves the right for changing the quantity of the items to be purchased as per its discretion.

The sealed quotations may be sent to the office of the **Principal, Sri Guru Nanak Dev Khalsa College, Dev Nagar, Karol Bagh, New Delhi 110005** on or before 31 October, 2018 by 3:00 pm.


18/10/18
(Dr. Man Mohan Kaur)
Principal