



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited A

DEV NAGAR, NEW DELHI-110 005

Ref. No.: SGND/ADMIN/20/8834

Dated: 12/10/2022

QUOTATION INVITING NOTICE Supply and implementation of ERP solution

Sealed quotations in a two-bid system are invited from experienced, resourceful and bonafide vendors / IT firms for supply and implementation of ERP Solution for selected modules in the college (see Annexure I for details). The quotation, in a cover duly sealed & superscribed with "Quotation for Supply & Implementation of ERP Solution", should reach in the office of The Principal, Sri Guru Nanak Dev Khalsa College, Desh Bandhu Gupta Road, Karol Bagh, Delhi – 110005, on or before **3:00 pm, 25th October 2022**.

The work involves Design, Development & Maintenance of ERP solution for

- 1. Online Admission Module + I-Card + Medical Card**
- 2. Timetable, Attendance & IA**
- 3. Online Fee Collection**

General Terms and Conditions

Please read the below terms and conditions very carefully before submitting the quotation

1. The quotation invited is as per two -bid system. The 'Technical Bid' should comprise all pages of this Notice, duly signed and stamped on each page, including Annexure I, as a token of acceptance of Terms & Conditions and The Scope of Work, and the other required documents as per sl. No. 2 of General Terms & Conditions. The 'Financial Bid' should contain the price only, duly signed and stamped as per format given in Annexure II. Both these sealed bids are to be enclosed in a bigger envelope, duly sealed & superscribed with "Quotation for Supply & Implementation of ERP Solution".
2. **Bidders should also submit proof of PAN number, GST registration number, and registered address of the company as part of the quotation.**
3. Submissions of the quotation by the Contractor imply that he has read this notice, understood all the Terms and conditions, and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors bearing on execution of the work.

4. All 3rd party items/ services like Hosting, SMS pack, Email plan, Domain Name, etc., as applicable, are to be procured by the shortlisted Vendor on behalf of the College and billed to the College (post-factoring-in the exchange variation rates & rounding off). Payments towards 3rd party services will be made by the college within the one-week time of submission of the invoice. However, in case the College wishes to procure 3rd party services directly from the source, the Vendor has to assist the College in integrating 3rd party services/ items.
5. The first year AMC wef from the date of GoLive is to be borne by the Successful bidder (Lowest Compliant Bidder) and not payable separately. AMC/Annual charges will be payable wef from the 2nd year at the beginning of the AMC Cycle wrt Date of GoLive.
6. Payment terms: Full development cost will be paid within 30 days of submission of invoice, post-Go-Live of the Solution.
7. College will identify a coordinator and share his or her contact details as a single point contact for providing inputs and internal coordination.
8. The total amount of the work should be quoted both in figures as well as in words. Evaluation of the L1 bidder would be based on the lowest amount quoted by the compliant bidder against Sl. no. 6 A.
9. The College may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid.
10. The College also reserves the right to alter any condition/s for tender process at any stage after recording reasons in writing thereof. Although, altered conditions will be applicable to all bidders uniformly. The decision of College shall be final and binding.
11. Not more than one Quotation shall be submitted by a bidder having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to submit quotation for the same contract as separate competitors. A breach of this condition will render the bids of both parties liable to rejection.
12. The College reserves their right to negotiate the quoted prices with L1 bidder before award of work.
13. The College reserves the right to postpone the tender opening date, to cancel the tender process during any stage and to reject any or all the tender without assigning any reasons thereof.
14. The bid shall remain valid for acceptance for a period of 180 days from the date of work order. Please ensure to sign & stamp on all pages as an acceptance. Subjective/ conditional offers will not be considered.
15. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after statutory deductions as applicable laws.

16. Bidders must clearly mention GST, or any other tax and duty levied by the Central Government or any State Government or local authority, if applicable and prevalent during the entire contract period.
17. The work shall be carried out to the entire satisfaction of the undersigned or any other expert nominated by the Principal for the purpose.

Last date for submission of quotation: 25th October 2022 by 3:00 pm



**Prof. (Dr.) Gurmohinder Singh
(Principal)**

The Scope of Work

1. Online Admission Module + I-Card + Medical Card

Capturing student data for College Records via an Online Admission Form. The admission form will have different sections and forms inside it with proper validations. The data captured will be used in the College Management System for population and report generation. The data would be viewable inside Admin login to review and approve before records are added to College Management System.

Further, inside Student, Faculty & Non-Teaching Staff Login, need specific I-Card forms with auto-filled inputs from base data and the ability to update the remaining fields for the purpose of generation of I-Card and Medical Card.

2. Timetable, Attendance & IA

Daily, Monthly, and Hybrid (Daily/Monthly) attendance supported. Includes Optional Paper selection module, timetable feeding module, and displaying on the website (Course-wise, Faculty-wise, and Room-wise). Should be according to the University of Delhi format. Should have all kinds of Attendance & IA report generation. The solution should include Mobile Android & iOS Apps for this module.

3. Online Fee Collection

Online Fee collection through payment gateway integration. Different fee types include College Fee, I-Card Fee, Exam Fee, and Miscellaneous fee. Should have an Accounts login for report generation and reconciliation. Course-wise fee breakup and downloadable fee receipt (PDF) should be auto-generated along with the view of transaction details.

4. Hosting

On a cloud with a minimum of 50 GB of Disk Space, 2GB RAM, 2Core CPU

Technology Stack

- Backend: Java/J2EE, MySQL, PHP
- Frontend: HTML5, CSS, JS, Angular JS, Bootstrap
- Responsive HTML5-based Front-end consuming JAVA RESTFul APIs

Annexure-II

Price Proforma

S. No.	Description of Item/ Services	Cost of One-time Desgn., Dev. & Maintc. Excl. GST (Rs.) (A)	Cost of AMC/ Annual Subscription as applicable excl. GST (Rs.) (B)
1	Cost for One-time Design, Development & Maintenance (for One Year from Date of GoLive) for Online Admission Module + I-Card + Medical Card as per Scope of Work (Annexure-I)		
2	Cost for One-time Design, Development & Maintenance/ Annual Subscription (for One Year from Date of GoLive) for Timetable, Attendance & IA including Mobile Apps as per Scope of Work (Annexure-I)		
3	Cost for One-time Design, Development & Maintenance (for One Year from Date of GoLive) for Online Fee Collection as per Scope of Work (Annexure-I)		
4	Sub Total (1+2+3)		
5	GST		
6	Total amount Including GST (4+5)		
	Total Amount in words		
Cost for 3rd Party Services, chargeable as applicable			
7	Hosting as per Scope of Work (Annexure-I)		
8	Pack of 1 lakh SMS with infinite validity		

Note:

- A. Any addition over & above will be chargeable extra at the mutually agreed rates and will be communicated in writing before commencement of the work.