



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited B++

DEV NAGAR, NEW DELHI-110 005

Ref. No.: SGND/ADMN/20/8337(9)

Dated: 03/11/2020

Quotation Invitation Notice for printing of College I-card


Sealed Quotations are invited from experienced printers for the printing of college I-card with barcode, the specifications for which are given under:

Sno.	Description
1.	College I - Card / Medical Card / Pensioner Card Size: approx 90mm X 60mm 2 side multi-colour Printing, PVC sheets with round corners both side printing scanning of photographs, signatures on card holder, signature of authority with lamination and details on each card)

Kindly note the following points for submitting the quotation:

1. The quotation should consist of Proforma Invoice/ Financial quotation provided in a sealed envelope.
2. The Quotation/ Proforma Invoice should clearly indicate the unit price of the item, taxes applicable, discount (if any), and any other incidental charges. Amount should be mentioned in Indian Rupees (INR).
3. Since the payment will be made through RTGS/NEFT/Bank transfer mode, vendors should also provide the correct account details in the Quotation/ Proforma Invoice. Payment will be made after the delivery and installation of the items. Vendor should also provide a copy of PAN card and GST registration certificate.
4. The college/Principal reserves the right to reject/accept any or all quotation without assigning any reason thereof. The college/ Principal also reserves the right for changing the quantity to be printed or specifications, as per its discretion.

The sealed quotations may be sent to the office of the Principal, Sri Guru Nanak Dev Khalsa College, Dev Nagar, Karol Bagh, New Delhi 110005 on or before 18 November, 2021 by 3.00 pm.


Oftg. Principal
(Dr. Gurmohinder Singh)