



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited A

DEV NAGAR, NEW DELHI-110 005

Celebrating 50th Year

Ref. No.: SGND/ADMIN/23/8898(1)

Dated: 03/01/2023

Quotation Invitation Notice for printing of Identity cards

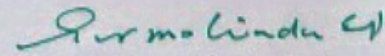
Sealed Quotations are invited from experienced printers for the printing of College Identity cards, the specifications of which are given below:

S. No	Description	Specification
1.	Identity card/ Medical Card/ Pensioner card	Size: approx. 90mm X 60mm Two side multi-colour printing, PVC sheets, with round corners, both side printing, scanning of photographs, signature on card holder, signature of authority with details. Lamination and barcode on each card

Kindly note the following points for submitting the quotation:

1. The quotation should consist of Proforma Invoice/ Financial quotation provided in a sealed envelope.
2. The Quotation/ Proforma Invoice should clearly indicate the unit price of the item, taxes applicable, discount (if any), and any other incidental charges. Amount should be mentioned in Indian Rupees (INR).
3. Since the payment will be made through RTGS/NEFT/Bank transfer mode, vendors should also provide the correct account details in the Quotation/ Proforma Invoice. Payment will be made after the delivery and installation of the items. **Vendor should also provide a copy of PAN card and GST registration certificate.**
4. The college/Principal reserves the right to reject/accept any or all quotation without assigning any reason thereof. The college/ Principal also reserves the right for changing the quantity (number of copies and pages) to be printed or specifications, as per its discretion.

The sealed quotations may be sent to the office of the **Principal, Sri Guru Nanak Dev Khalsa College, Dev Nagar, Karol Bagh, New Delhi 110005** on or before 16 January, 2023 by 4:00 pm.


Prof. Gurmohinder Singh
(Principal)